



SAN BEDA UNIVERSITY

Office of the Registrar

AUTHORIZATION LETTER FOR VERIFICATION OF SCHOOL RECORDS

I _____, hereby authorize _____, and its accredited investigation company, to perform verification of my school records/documents in relation to my application for employment.

I also authorize San Beda University to release or disclose my academic records in favor of the aforementioned company.

Finally, I hereby render free and release the San Beda University officials and employees from any and all liability in connection with the release of my academic records.

Signature over printed name

Date: _____